

# *Guidelines for student in Mr. Cooks Industrial Education Classes*

*(This will be very helpful to students)*

**What will the students come away with?**

**Goals I would like all my students to receive from my classes.**

- Learn self-respect as well as responsibilities*
- Understand your ability to have something done in the right period of time*
- Understand that creativity is essential to a particular field*
- Understand the importance of fine detail*
- To create an understanding of the importance of safety in the classroom*
- An understanding of careers that are in the field we are going over*

**Discipline**

**Classroom rules and consequences**

*In order to keep a positive classroom climate you will have to follow a few rules that I have compiled, as well as the rules in your handbooks.*

***My classroom rules:***

- The rules in your school hand book apply to this classroom*
- Please keep a safe working environment; Safety is the key to this classroom*
- When the teacher talks or other students talk everybody listens.*
- Always show respect for anybody that is in the room at the time, including yourself.*
- Swearing is unacceptable*

***Failure to observe these rules will result in the following consequences***

*1<sup>st</sup> offense: Verbal Warning/Conferences and Loss of Valuable Participation Pts.*

*2<sup>nd</sup> offense: Phone Home/ 250 word essay*

*3<sup>rd</sup> offense: Principals office/ conference*

*Severe offense: Suspension*

***Attendance***

*Upon arrival the students should quietly go their assigned seats. Regular attendance in school is very important. If you don't come to class then you will miss valuable open lab time to do your projects, and the more time you miss the less time you will have to finish your project. This is why it is important to come to class. The students will be given four bathroom passes/semester. After he/she uses them they will not be allowed to go.*

**Required Material**

Several #2 pencils

Note book

**Grading Scale**

A	95-100%-----4.00	C	74-77%-----2.00
A-	90-94%-----3.66	C-	70-73%-----1.66
B+	88-89%-----3.33	D+	68-69%-----1.33
B	84-87%-----3.00	D	62-67%-----1.00
B-	80-83%-----2.66	D-	60-63%-----.66
C+	78-79%----2.33	E	0-59%----.00

**Homework Policy**

- Any homework that is given will be due at the start of class, not the end. You will not be allowed to leave the classroom for any reason.
- You will lose one letter grade for each day after due date.
- All assignments must be turned in on my desk.

**Projects/Grading**

- Each student is responsible for turning in all assigned projects on time.
- Everyday the student is in class he will need to be working on the projects
- Each day is worth five points for participation; the rest of the points for that project will be graded on the quality of that project.
- Each student will be given a clean-up job at the end of the day, if they do not do this clean-up they will lose points.

**Closure**

*I am looking forward to working with your child this year. Your child will gain a lot of knowledge from taking my class, and I will gain knowledge from your son/daughter. If you have any problems please contact me. It is very important for us to keep the lines of communication open; it will make the class go very smooth.*

***In order to do curtain wood/Automotive projects students will have to pay for what they use. If they need to replace a part they will need buy that part.***

**My son/daughter has read these guidelines**

-----  
\_\_\_\_\_ / \_\_\_\_\_

Parent/ Guardians

Student

*Thank-you very much for you cooperation, it is greatly appreciated.*

Chad Cook

810-591-0630

